

How to do Business with Us

The Purchasing Department maintains a bid mailing list for most products and services purchased by the County. If you wish to be included in a Bidder's List for products and services you sell, you may complete the Vendor Application form along with the W-9 form and mail both forms to the Hunt County Purchasing Department, P.O. Box 1097, Greenville, TX 75403 or fax to 903-408-4242. Submission of the completed Vendor Application does not guarantee receipt of copies of Bids, Request for Proposals, Requests for Quotes, etc., issued by Hunt County. It is the responsibility of each Vendor to request any bid package of interest.

Hunt County advertises bids in the local newspaper and on the County's website.

Formal sealed bids are opened in the Purchasing Department unless otherwise stated in the bid specifications.

Contracts resulting from the formal sealed bid process are awarded only by the Hunt County Commissioner's Court during their regularly scheduled meetings.